

WFFF Minutes

Sugar River Bank 8/15/2016

Board Members Present: Ray Martin, Ginger Marsh, Ron Bryson, Bec Bryson, Mike Marty, Kristen Riley, Beth Lukaitis, Keegan Mattice, Patrick McGowan, Chandra Chaisson, Buzz Whalen.

Agenda

- Moore property updates
- Ads for brochure
- Crafters web update
- Volunteers update
- Additional timeline items

Next meeting: Monday, August 29th, 7:00pm will be our next meeting.

Minutes from August 1st were approved.

Update on Moore property.

- Work in progress on the property. Drive moved to the side of the red barn. Weaver Brothers expected to finish today or tomorrow. Gravel hauling by the town.
- Drainage should be fixed and done when the team moves out.
- Ron and Deb Moore easement is waiting for lawyer.
- Ray had the Moores added as additional insured on festival liability policy.

Oxen pull update

- Mike will touch base with Brian Patten to see if he will come down to look at the property for the oxen pull.
- Todd Courser should confirm with Mike Marty if kids oxen pull is officially off. Ginger will try to connect with him, no response to Mike's inquiries yet.
- Mike needs coverage for a meeting tomorrow night with George Smith for woodsmen's contest. Bec will meet with George tomorrow at 5pm.

Ads for brochure

- Bec sent the latest version of the brochure for review. Still a few holes and map to be finalized. Need to review and finalize this week.
- Friends of the Festival spots now are Charlie Macs, Faith Minton, North Country tractor
- McDonalds 2x2 ad should be added. Also Warner Power, Cyr Lumber, Brown Family, Warner Stone.

Other details

- Tshirts: We ordered 245 last year, we still need at least this amount. Added 5 large, 15 mediums, since only XXL were left last year. This year's shirt will be heather military green with cobalt blue print.
- Town letters went out, arrived this week. Cost \$217 to print and send.

- Ron still waiting for electrical quotes. Need to call PSNH to disconnect power on lower road. Rough estimate is probably \$2k or so to do have it established up by school again and able to switch off and on.

Volunteers / Parking

- Beth set up “sign up” program for volunteers. Time slots are now set up for volunteers to sign up online for their shifts. Shifts are set up in 2-hour overlapping time slots to have better coverage and transition time.
- Friday 9am-7pm we have unlimited spots open for setup.
- Saturday we have openings for 5 people in each overlapping shift. Crafters hours are 6am-5pm. Info Booth 8am-5pm. Parking 7:30am-5pm in 5 lots. Adding 3 parking slots at Warner power. We should fill these first. Bank, post office lots hours 12-5pm. Telephone museum (need to confirm) 8am-5pm. Booster Tickets 9am-5pm on Saturday.
- Sunday shifts available 8am-5pm. Info booth 8am-2pm. Booster sales 9am-4pm.
- Monday 9am-3pm unlimited spots for cleanup.
- Beth will check with Ben on hours and ages for volunteers at entertainment stage.
- Need to check on Nichols parking. Kevin Milender owns this now. Kevin sent email to Ray that he was ok to do this, but needs a letter from us.
- Bec to call about Split Rock.
- Need to check on Joppa also.
- Chicken BBQ – Bec will ask Adam if we need any volunteers there.
- Proposal to put Knoxland in the field near the old fire station on Kearsarge Mtn Road. Possible parking behind them for crafters since they will only come in and out once.
- Runners and volunteers need their parking passes.
- Billy assigned police officer for Nichols parking area.
- Buses – we don’t need the short bus, two large should be fine with the main street layout.

Rides

- Scott Miller talked with Ray on Friday. Will get us a contract shortly. Short on kids rides, but if we can flatten some more space next to odd fellows building he thinks he can fit 2 kids rides in. For food, Scott has french fries, fried dough, onion rings.
- Beck will take care of permits for State for the road race, kids fun run, children’s parade, grand parade.
- Ray will contact Sara about road race details. We need her to come to the next meeting.

Crafters

- Buzz has had no updates from Cassandra. Will send email so we can all get an update.
- Ginger indicated she has one crafts deposit so far, it covers only return crafters. Outside town hall is full. Downstairs in town hall is empty at the moment.

- Cost for crafters is \$150 for 10x10 space.

Music / Entertainment

- Music venue is all set.
- Beer tent was too expensive for Men's club to take on for this year.
- Coca Cola order: Ray will check on last years' order, reorder same quantities.

Ron made a motion to end the meeting. Ray second. All in favor. Meeting ended at 8:10pm.

Next board meeting will be Monday, August 29th, 7:00pm at Sugar River Bank.