

WFFF Minutes

Sugar River Bank 8/29/2016

Board members and community members present: Ray Martin, Ron Bryson, Bec Bryson, Kristen Riley, Beth Lukaitis, Ben Dobrowski, Buzz Whalen, Joan Saunders, Cassandra Place, SamLick, Debbie Lick, Carolyn Rordam

Agenda

- Fun Run updates
- Road Race updates
- Brochure status
- Crafts update
- Volunteers
- Location
- Music and entertainment, rides
- Additional timeline items: electrical, permits, buses, etc

Next meeting: Monday, September 12th, 7:00pm will be our next meeting.

Minutes from August 15th were approved.

Fun Run update - Debbie Lick.

- Debbie Lick is organizing the 5th Fun Run. Started with 60, expecting around 150 kids this year. No committee this year, just Deb. Fundraising is mostly covered so far, for T-shirts and general cost coverage. Expect to use same racecourse. Permit is already in, police duty has been requested by the board. Deb will touch base with Billy day of the race for police coverage details. Volunteers for race will get festival volunteer shirts, there are usually around 12-15 helpers on the course. Deb will get shirts ahead of time or may look for pinnies to keep using for fun run each year. Volunteers are covered for this year. Ron will add page links on the web site.

Road Race update - Carolyn Rordam.

- Would like to change road race time to 9:00am instead of 9:30am. Want to finish up before traffic gets heavy. We will need to investigate this for next year, since the 9:30am time is in the road closure permit and brochure for this year already.
- Parking in front of yellow apartment needs to be blocked off if possible. Usually we barricade about 7am. Trouble with one car last year. This year the main road will be closed, with one-way traffic only, so the finish chute can be in the road lane instead of just parking lane. This should alleviate the issues.
- Racers can park at Riverside Park like we did last year. Carolyn will add a notice on the registration form.
- Any crafters in located in front of the yellow apartment will be blocked by the race during race times. This is expected; the Festival board doesn't control who exhibits on private property, but those crafters can move to the official craft area if they have issues with this.
- Sara ordered mugs for prizes this year. Ordered two years supply.
- Road permit is already in for the race.

- We will need volunteers. Sara has the numbers. Approximately 10 volunteers from around 9-11:30am on Saturday. Directing runners at certain points, handing out waters. Not usually too many needed for registration. Mostly out on the course.

Update on crafts. Cassandra.

- Deposited \$7500 so far.
- Outside is filled up, some spaces still available in the basement of town hall. Still more available going up Kearsarge Mountain Road.
- Cassandra will be at festival Saturday and Sunday, but not Friday and Monday. Staking happens Thursday, then Friday the town hall needs to be open and crafters set up. Cassandra to coordinate details with Buzz.

Location updates

- Oxen and woodsmen's competitions will both be happening in the new space.
- Gravel to be brought in and spread.

Brochure

- Brochure is being printed, should be available this week.

Other details

- Ron got electrical proposal for \$3950 from Irish Electric Corp. Covers building a hinged portable power system that can lock and be removed at the end of Festival and stored. Also 20 feet of waterproof power cable and switches to be able to run power away from the meter. All voted in favor to move forward with the necessary power changes.
- Bus route returns to old route. Two buses.

Volunteers / Parking

- Sign up details for volunteers are all online. Posters are up around town to get the word out. People are signing up already for shifts.
- May need flagging and string, shouldn't need stakes this year.
- We probably need string for booster tickets.
- All set with parking at Split Rock and Joppa.
- Need to find out if teachers need parking Friday. Ray will investigate.
- Chicken BBQ – Bec didn't hear from Adam. Ray will ask Adam if we need any volunteers there.
- Post office parking is OK after Noon on Saturday.
- Chandra is managing the parking.

Rides / Vendors

- Should be able to have a ride on the flattened area next to Odd Fellows Hall.
- Ray has not received contract from Miller yet. Will check in again.
- Food vendor space is \$3.50 per sq. foot.

Music / Entertainment / Parade

- Music venue is all set. Will start some articles to advertise the lineup.
- Theme of the parade is “Celebrating Rural Life.”

Ray made a motion to end the meeting. Joan second. All in favor. Meeting ended at 8:20pm.

Next board meeting will be Monday, September 12th, 7:00pm at Sugar River Bank.